



## **Justice Arts Coalition Board Member Job Description**

Justice Arts Coalition, a 501c3 nonprofit organization, is seeking Board members who are inspired by our mission and committed to contributing the time, energy, and resources that it will take to build a robust organizational infrastructure. Board members will help advise and facilitate our strategic planning process, support our fundraising efforts, and contribute their skills and experience to guide the steps we take to support and uplift artists working in and around carceral settings.

### **Board Member Time Commitment**

Board members should be able to dedicate an average of 10 hours per month to JAC during their first year-long term, distributed between meetings, events, and work related to the organization.. We ask that board members make a minimum term commitment of 2-3 years and agree to serve on at least one Board committee that aligns with their areas of expertise. Board and committee meetings are currently held monthly on Zoom but the frequency of full Board meetings will decrease as committees become more robust.

### **Desired Qualifications and Responsibilities**

- Believe in and be an active advocate and ambassador for the values, mission and vision of the organization.
- Actively fundraise for the organization through personal giving, networks, and more broadly.
- Actively engage, support, and energize volunteers, peer board members, financial supporters, and community partners.
- Collaborate regularly to establish and implement realistically achievable goals.
- Serve as a strong advocate and leader for diversity and inclusion, inside and outside our organization.
- Help oversee and offer guidance on areas such as programming, fundraising and grant-writing, event planning, marketing and communications, and internal operations
- Have 3+ years experience in the nonprofit sector

- Have experience/expertise in at least one of the following areas: finance, accounting, marketing, community organizing, advocacy, development, public relations, law, the arts, transformative/restorative/healing justice.
- Prior board experience is preferred, but not required.

People with lived experience of incarceration and/or the incarceration of a loved one are especially encouraged to apply.

We believe that diversity and inclusion drives the success of an organization. We welcome multiple points of view, and will work together to build a culture where differences are valued. All qualified applicants will receive consideration for the position without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, disability, age, or veteran status.

*This is a volunteer, unpaid position.*

How to apply:

Please submit a resume and letter of intent to Wendy Jason at [wendy@thejusticeartscoalition.org](mailto:wendy@thejusticeartscoalition.org)